



योजना एवं वास्तुकला विद्यालय, भोपाल

(राष्ट्रीय महत्व का संस्थान, शिक्षा मंत्रालय, भारत सरकार)

School of Planning and Architecture, Bhopal

(An Institution of National Importance, Ministry of Education, Govt. of India)

No. SPAB/S&P/2025/243

Date: 26/09/2025

Notice

Institute is starting Bus Services from the 27th September, 2025 as per the following details:

A. SPA to New Market and New market to SPA – Wednesday

SPA Campus to New Market 5:30 PM From SPA Main Gate	New Market to SPA Campus 8:30 PM From New Market
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B. SPA to New Market and New market to SPA- Weekends (Saturday and Sunday)

SPA Campus to New Market 11:00 AM From SPA Main Gate 04:00 PM From SPA Main Gate	New Market to SPA Campus 2:30 PM From New Market 8:00 PM From New Market
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Following are required to be strictly complied with for smooth functioning of Bus Services:-

1. Students using bus Service have to pay Rs. 60/- towards charges for to and fro travel.
2. Before undertaking the travel, student has to make the payment of Rs. 60/- per trip through QR Code at main gate of SPA Bhopal. Student must make an entry in the register kept at the main gate itself and has to show the receipt to Security Guard.
3. ESO may please ensure that the records of payments made through QR Code are properly maintained at the main gate. Details of entries made by the students have to be provided to Accounts section on every Monday for confirmation of payments.
4. Minimum 20 students are required to move the Bus from SPA Campus.
5. In case of pre-booking of Bus for any academic/exigency purpose and on declared Gazetted holiday, the Bus services will be cancelled for that particular day/period and the same will be informed to Students representative body.
6. Since Bus capacity is of 41 seats, students are instructed to return from the market in the same Bus trip like if the student is going to the market at 11:00 am on Saturday, he/she must return at 2:30pm to avoid rush in the Bus and to comply with the RTO rules. If there is a vacant seat in the last returned Bus, students of first trip can be accommodated
7. Seating will be on a first-come, first-served basis.
8. If there are vacant seats available on the final return trip of the day, students who travelled on the earlier trip may be accommodated, subject to seat availability.
9. Fines will be imposed for any misconduct, as determined by the Store and Purchase Department.
10. The bus will depart strictly as per the scheduled time. All students are requested to be present at the designated boarding point well in advance to avoid missing the trip.
11. In case of any damage or breakage caused to the bus, whether directly or indirectly, the individual responsible will be liable to bear the cost of repair or replacement.
12. Students are expected to maintain discipline and behave appropriately during the bus journey. Any act of misbehavior, harassment, or misconduct will lead to disciplinary action.

नीलबड़ रोड, भौरी, भोपाल- 462 030 (म.प्र.) (भारत)

Neelbad Road, Bhauri, Bhopal- 462 030 (M.P.) (INDIA)

Phone : +91 755 2526800 (Reception), +91 755 2526816 (Registrar)

Website : spabhopal.ac.in



13. No one is responsible for any personal belongings left behind on the bus. Students are advised to take care of their valuables.

Do's

- Keep the bus clean and dispose of waste responsibly.
- Be punctual and reach the boarding point well before the scheduled departure.
- Maintain discipline and cooperate with the driver and fellow passengers.
- Ensure that the fare is paid promptly and reimburse the payer without delay.

Don'ts

- Do not smoke, drink alcohol, or carry any prohibited substances.
- Do not engage in any form of misbehavior, harassment, or disruptive conduct.
- Do not damage or tamper with the bus or its fittings.
- Do not litter inside or outside the bus.
- Do not leave belongings unattended or hold the bus for latecomers

This is issued with the approval of competent authority.

Deepali
26/9/25

(Assistant Registrar)

All students of SPA Bhopal

Copy to:

1. All Deans/HOD
2. Senior Hostel Warden/Hostel Wardens
3. Administration/Finance & Accounts Section
4. ESO
5. Computer Centre for upload on the Website