

School of Planning and Architecture, Bhopal

(An Institution of National Importance under Ministry of Education, Government of India)

No. SPAB/S&P/Gym-Service/2024-25/ **256**

Date: 30.08.2024

REVISED COPY

To,

M/s

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CALL FOR QUOTATION FOR REPAIRING /SERVICING OF GYM EQUIPMENTS

The School of Planning and Architecture, Bhopal (SPA Bhopal), an Institute of National Importance under the Ministry of Education, Government of India (Autonomous Body), invites quotations for the repair and servicing of gym equipment installed at the SPA Campus Bhopal, Bhauri. Please refer to the details below:

Description of Equipment:

S No.	Name of Gym Equipments	Unit	Qty
1.	Treadmill repair and servicing	No.	05
2.	Multigym repair and service	No.	01
3.	Cycle Pedal Strip 05 Pair	Pair	05
4.	Cycle Pedal Crank	No.	03
5.	Cycle Bearing Set	No.	03
6.	Smith Machine	No.	01
7.	Leg press machine	No.	01

2. For repairing of the above Gym equipments work will be Institute discretion only.

3. You are requested to please submit your quotation for the above-mentioned work through sealed envelopes only to Registrar Office, School of Planning and Architecture, Bhopal, Neelbad Road, Bhauri, Bhopal -462030. The last date for the submission of quotation is 02.09.2024 upto 03:00 PM. Phone: 0755-2526829 (Mon-Fri; 09:30 am to 05:00 pm)



Sd/-
Assistant Registrar
Stores & Purchase

School of Planning and Architecture, Bhopal

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Quotation For Repairing of Gym Equipments

A-Details of Firm: -

S. No	Description	Information
1.	Name of the Firm:	
	Complete Address:	
2.	Contact person of Firm Phone / E-mail :	
3	GSTIN & PAN No.: Copy attach	

B - Rates for following works:-

S No.	Name of Gym Equipments	Unit	Qty	Rate	Amount
1.	Treadmills repairs and servicing	No.	05		
2.	Multigym repair and service	No.	01		
3.	Cycle Pedal Strip 05 Pair	Pair	05		
4.	Cycle Pedal Crank	No.	03		
5.	Cycle Bearing Set	No.	03		
6.	Smith Machine	No.	01		
7.	Leg press machine	No.	01		
				GST%	
	Total Amount Including GST, Transportation and Labour charges				

Amount in words

Please Note: Before submitting your rates or quotation, kindly ensure the inspection of equipments or machines and parts to be repaired / serviced for proper functioning and to understand call for quotation.

Authorised Signatory
Name
Date :
Seal

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Terms and Conditions for Repairing / servicing of Gym Equipments: -

1. The bidder must visit the site before submitting the quotation.
2. Each copy of the quotation must be clearly marked as either original or photocopied. Unsealed quotations will be rejected.
3. The bidder is responsible for the execution and completion of the work within the stipulated period.
4. Repairs and servicing must be carried out on-site at SPA Bhopal Bhauri Campus, between 09:00 AM and 05:30 PM on all working days (except Saturdays, Sundays, and holidays).
5. You are required to quote the rates inclusive of all taxes, transportation to & fro etc. from SPA Bhopal to your workshop, if any.
6. The payment will be made within 15 working days of completion of work and satisfactory report from user end.
7. Successful delivery and satisfactory report from user end.
8. Order Cancellation.
The Institute reserves the right to cancel the order in the event of one or more of the following circumstances:
 - a). Delay in repairing / servicing beyond a period of 15 working days from the date of order.
 - b). Breach by the firm of any of the terms and conditions in the proposal.
 - c). Any action by the Firm which is in breach of law or accepted practices in commercial transactions.
9. The bidder shall make adequate arrangements for the safety of labourers during the repairing / servicing of gym equipments. He will be responsible for any compensation & the same will have to be paid by him as decided by the competent authority.
10. The work should be started within a day or two after the award of the work order.
11. The work should be completed in a maximum of 15 days after award of work.
12. The bidder should submit Copies of PAN Number, GST Number with the quotation.
13. A 5% security deposit will be deducted from the bill amount and shall be returned after 3 months of the final bill submission.
14. The last date of submission of quotation in physical form in a sealed envelope is **02.09.2024 upto 15:00 Hrs. No quotation will be received/entertained after 15:00 Hours. The quotation will be opened on 03.09.2024 at 11:00 Hrs. Those who wish to join the opening of quotation / proposal, process may attend the same in the Chamber of Assistant Registrar (S&P), School of Planning and Architecture Bhopal Bhauri, Bhopal.**
15. Quotation once submitted will remain with the Institute and will not be returned to the bidder.
16. In case of any dispute regarding the work, the Director, SPA Bhopal will have the right to take appropriate decision.
17. Bidders shall have to be responsible for seal & sign on all the pages of Terms & Condition.
18. The quotation is in a sealed envelope, to be submitted to Registrar Office, School of Planning and Architecture, Bhopal, QIP Building during working hours only.

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19. Please fill in the quotation with due care and ensure no differences in totaling / qty and no mismatch of rates in each item and in overall total.

Please Note:

- *Institute reserves the right to accept or reject any / all Rate Enquiry without assigning any reason, thereof.*
- *Institute reserves the right to cancel the Rate Enquiry Process at any stage, before awarding the contract.*
- *Institute reserves the right to increase or decrease the quantity of the above and may consider procuring from the same or other firm before awarding the contract.*

I/We hereby declare that I/We have read and understood the above all the Terms & Conditions/ instructions mentioned above for the guidance of bidders.

Witness: Signature of bidder : _____

Name of Bidder _____

Date: _____

(Signature of Contractor)

[SEAL]

School of Planning and Architecture, Bhopal

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Please submit the Quotation by hand and on or before 02.09.2024 upto 03:00 P.M.

To
The Registrar Office,
School of Planning and Architecture,
QIP Building,
Neelbad Road, Bhauri,
Bhopal-462 030 (MP)



Sd/-

Assistant Registrar (S&P)

School of Planning and Architecture, Neelbad Road, Bhauri, Bhopal-30

E-mail: storepurchase@spabhopal.ac.in

Phone: 0755-2526814, 2526808, 2526839 (Mon-Fri; 09:30 am to 05:00 pm)