



योजना एवं वास्तुकला विद्यालय, भोपाल

(राष्ट्रीय महत्व का संस्थान, शिक्षा मंत्रालय, भारत सरकार)

School of Planning and Architecture, Bhopal

(An Institution of National Importance, Ministry of Education, Govt. of INDIA)

No.SPAB/Admin./2025/19

Dated: 11.04.2025

कार्यालय आदेश / OFFICE ORDER

विषय: Change of responsibilities - reg.

Mr. Kush Shrivastava, Accountant, is hereby relieved from CPDA processing/ accounting duties at his own request. In addition to his existing duties, he is assigned the work to process for verification of Form 65 submitted by CPWD, under the supervision of the Associate Dean/Dean (P&D).

The F&A section will take over the processing and accounting of CPDA works. The existing CPDA committee shall review the admissibility of faculty applications. Once CPDA claims are submitted, the F&A section will process the payments for approval by the competent authority.

[Director's approval dated 09.04.2025].


(कुलसचिव)
Registrar

Copy to:

1. Director/ Director office
2. All Deans / HoDs / Registrar Office
3. Chairperson & Members of the CPDA committee
4. Administration section
5. Everyone (faculty & staff)
6. Personal file of Mr. Kush Shrivastava, Accountant
7. Computer centre: to upload on institute website